

Colin Powell Elementary School - PTA Meeting Minutes
Monday, September 18, 2023 via Zoom

18 in attendance

President Ellen called the meeting to order at 7:00pm. Officers and committee chairs in attendance:

Ellen Park, President, Jenn Balam Treasurer, Hana Kim, VP Programs, Hema Keshava, VP Ways & Means, Mary Kim, Secretary, Santosh Chilappagari, STEM Chair, Jamie Luerssen, Principal, Eun Joo Cho, Assistant Principal, Hope Song, Assistant Principal, and 9 additional members.

Quorum Certification

A quorum was established.

Officer Reports

PTA President- Ellen Park

- Introduction of new PTA Executive Board and Chair Members for the 2023-24 School Year.
- PTA meetings will be held every third Monday of each month at 7 pm with an exception of a couple of months. Schedule is posted to the PTA website.
- Our goals for this year are to fund field trips (and hopefully increase), teacher reimbursements, after school clubs and possibly replace drinking foundations with water filling stations.

Treasurer- Jenn Balam

- **Annual Financial Review** was conducted in July 2023 for the 2022-23 year. If you see slides, it was circled that PTA did not pay Council dues; Jenn confirmed that the council dues were actually paid.
 - We currently have 25 stale checks that date back as early as 2011, Jenn will work to cancel all stale checks over 180 days old.
 - Christina Sawyers from Elite Accounting Services who did our financial reviews had three comments; all of which were addressed by previous treasurer- Jennifer Burke
- Please see slides to see a copy of the report.
 - Jenn motioned to approve the 2022-23 financial review report and Mary seconded it. Motion has been approved with 14 votes.
- **Proposed Budget for 2023-24**

- Please see Meeting Slides for proposed budget breakdown. It was proposed for a budgeted income of \$47,500 and budgeted expenses of \$49,689 (without restricted playground and membership funds)
 - Motion to release restricted playground funds for shading and extra seating was approved with 12 votes.
 - Motion to release restricted funds for Membership for families needing assistance for membership passed with 11 votes
 - Motion to approve proposed 2023-24 budget passed with 12 votes
- Please see meeting slides for July/August Budget Highlights
 - After school Programs income is from Spring 2023

VP Ways and Means - Hema Keshava

- SweetFrog Spirit Night brought in \$183
- Upcoming Spirit Nights:
 - 9/27 Chick Fil-A
 - 10/11 Chipotle
 - 11/6-9 California Pizza Kitchen
 - 12/7 Noodles & Co.
- Upcoming Events:
 - Walk-A- Thon on October 28th from 10:30am to 12:30pm
 - it will be more of a grade level effort vs individual classroom
 - Pledge collection will start at the end of September
 - currently received the following donation:
 - Krispy Kreme to sell at event
 - Money for top class and grade parties
 - \$400 in gift cards to raffle the day of
 - Sign up Genius will be sent out for volunteers

VP Programs- Hana Kim

- Fall Enrichment Classes will start 9/26
 - Currently there are waitlist for a few classes, especially the Lego Classes
 - Someone brought up a suggestion of offering multiple Legos classes, but Hana said it would be hard for the vendor to find the staffing, but Lego will be offered again in the winter since it was so popular
 - Registration has been extended to Tuesday 9/19 at 11:59 pm
 - Confirmation emails will be sent to anyone on waitlisted (possibly offering a discount to sign up for another class that is not full)

- Programs planned for this school year:
 - Odyssey of the Mind
 - Math Olympiad
 - Science Olympiad
 - Drama Club - more info to come next meeting
 - There is a possibility for us to sign up for Reflections this year, but we would need a parent volunteer

.STEM Chair- Santosh Chilappagari

- He is excited to be CPES PTA STEM chair to inspire and support students in a world science, technology, engineering and mathematics
 - We will be registering for Math and Science Olympiad this year and will provide more information soon
 - They are looking for volunteers to help with both Olympiads

Secretary- Mary Kim

- Spirit Wear
 - Online store closed on 9/8 with a total of 182 items sold. PTA received a check for \$662
 - Depending on interest there is a possibility for reopening up the online store after the first round of orders are delivered. It could be delivered until after winter break if we decided to have t-shirt sales for the Walk-a-Thon.
 - All ordered is currently scheduled to be delivered to the school on 9/26
- School Supply Kits
 - 175 kits were ordered over the summer
 - PTA should receive a check for \$875 by the beginning of October
 - We received 8 essential kits that could be distributed to any child in need. Should we decide to renew our contract by the end of November the school will receive additional 4 kits.
- Membership
 - We will be ramping up member drive in the new few weeks
 - Currently, there are only 170 compared to the total of 354 members we had last year
 - There will be more flyers sent home and blurbs on morning news to get kids excited

Hospitality Chair- Chelsea Washington

- Teacher Workday Grab and Go Snacks will be Monday, November 6th
 - Sign Up Genius will be sent out via Puma Press next month

Admin Corner

- Teacher/staff social committee put together snacks for the PTA/parent volunteers. They are located in the PTA closet.
- On Saturday September 30th Impact Church will be hosting a free community event from 11 am to 1 pm in the Colin Powell parking lot. There will be a cookout to feed 400 people and if interested people are welcome to bring a potluck dish enough to feed 6 people.

Next meeting Monday, October 16th at 7pm

President adjourned the meeting at 7:39pm